



Bhavan Refund policy

Date:09-11-2021

• Introduction

- GSFC University is recognized under the Gujarat Private University (Second Amendment) Act, 2014 and is established by the GSFC Education Society - an initiative of Gujarat State Fertilizers and Chemicals Ltd
- GSFC University, Vadodara is offering Bhavan accommodation to all registered students who wish to avail accommodation facility. At present we have 3 bhavans named as follows
 - 1) Kasturba Gandhi Bhavan- Girls
 - 2) Kasturba Gandhi Bhavan- Boys
 - 3) Vikram Sarabhai Bhavan- Boys
- At present the bhavan has 92 rooms having capacity of triple occupancy per room.
- Bhavan Fee Structure per semester is as under:

Deposit	10,000/-
Bhavan Boarding Fees	27,500/-
Bhavan lodging Fees	12,500/-
Total Bhavan Fees	50,000/

Note: Rs. 10,000/- one-time deposit (Amount is refundable)

- Above stated fee structure of bhavan fees explains each component of the fees charged by GSFC university from bhavan residents. In case of any increase in the fees shall be borne by the students residing at bhavans.
- The catering agency appointed by the University Administration shall arrange for providing four meals to all students residing in the Bhavan viz. Breakfast, Lunch, Snack and Dinner.
- Bhavan is meant for both boarding and lodging. No one is permitted to use the bhavan for only boarding or only lodging.
- Once a student is admitted to a bhavan, he/she is deemed to have become a member of the bhavan Mess until he officially vacates the bhavan.
- To claim Bhavan refund students have to apply leave 24 hours prior to the actual date of leave through Digital Campus system. No student is entitled for any refund if he/she has not applied for leaves on portal or has not given any official intimation to bhavan administration department.
- Bhavan refund policy provides basic information on how to process refund claimed by students residing at GSFCU Bhavan



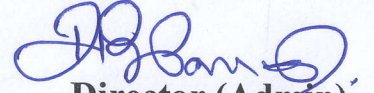
• **Refund pertaining to GSFCU Bhavans for lodging & boarding fees**

- a) A student is not eligible for any boarding(food) refund if the leave period is less than 7 days.
- b) A student will be charged for a full day mess charges, even if he/she has taken one meal of the day.
- c) Students will have option for opting in/opting Out for the entire period of internship and not for few days.
- d) if the leave period is more than 7 days, refund will be provided on per day basis when claimed by any student.
- e) Student is not eligible for refund of lodging charges under any circumstances unless the student has applied for permanently leaving bhavan through DCS.
- f) Student can claim refund for both lodging & boarding if he/she has applied for permanently leaving the bhavan on pro rata basis.
- g) After student has applied for permanently leaving bhavan, he/she should vacate the room on the same day including any luggage and other belongings. If any belongings are found after the date of permanently leaving bhavan, per day charges will be deducted from the refund claimed by the student.
- h) Student has to apply internship/vacation refund within a period of 30 days after completion of the internship/vacation period. Student cannot apply for food refund if he/she is staying in the bhavans during the internship period.
- i) Student has to submit a copy of internship appointment letter stating period of the internship for the proof.
- j) Student is not eligible for any type of refund if he/she has not applied for leaves through DCS. Student has to re-apply leaves through DCS in case of any extension of leave period. No email or written applications will be accepted if the student has not/forgot to apply leave through DCS.
- k) A student has to claim any refunds pertaining to food in its respective semester Viz. refunds of 1st semester has to be claimed in the 1st semester only. No refund claims shall be entertained in case the student claims the refund for previous semesters. However, the process of the refund will be done by the GSFCU administration at suitable time within a period of 30 days from the date of claim of respective students.
- l) Facility department reserves the right to process any refund individually or in group as per the nature of refund claims.



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- m) GSFC University reserves right to amend any of the above close in the interest of the university/students without prior intimation
- n) In case of any dispute, decision of Director (Administration) will be final & acceptable to all.


Director (Admin)
GSFC University